In attendance: Melissa Wojcik, Tim McChesney, Ned Panfile, Kevin Lanahan & Bruce DiBisceglie (dept chair). Steve Andrews (Councilman). Jennifer McManus (student representative). Meeting Location: Garabrant Center

1. **Communications**
	1. The October 2019 Mendham Borough Recreation Committee (MBRC) meeting minutes were approved as submitted. Minutes and agendas will be posted to the Mendham Borough website as approved.
	2. Communications:
		* 1. Bruce received a letter from Tim Buckley.
				1. The letter thanks Recreation for the good work done in the community.
				2. A $500 donation was made towards Recreation in the name Thomas Kingree. The check was given to Sue Giordano to deposit. Recreation will decide how the donation will be dispersed.
				3. Others mentioned in the letter thanking Recreation are Charlie, Rose, Jim Connolly, John Murtagh and A.J. O’Brien. Bruce will reply with a letter of appreciation.
	3. Meetings:
		* 1. On November 3rd Steve attended the Meeting of the Mayor and Borough Council
				1. The Tennis Court Ordinance #12-2019 was presented for First Reading. Public Hearing took place on Nov 13. $290,000 has been appropriated for the Park/Orchard Tennis Court Project Sib-surface foundation construction to begin in 2019. Surfacing is anticipated in the spring of 2020.
				2. Steve reported that the Turf Court will be reserved in the same manner as all other outdoor Borough facilities. Steve reported that an ice rink was under consideration and the suggestion of a Dog Park will not be pursued.
				3. Mayor Glassner opened the process for the Council’s 2020 Grand Marshal selection.
				4. Mayor Glassner thanked Emily Horihan for the installation of a 9’ menorah at Borough Park. Bruce let Ms. Horihan know that a field request would not be required, and the menorah can be placed next to the Park’s Christmas tree.
2. **Holly Trail**
	1. The 2019 Mendham Holly Trail will take place on Saturday, December 7th.
		1. Mendham Borough Recreation will provide hot cocoa, donuts and the new Recreation PA system.
			1. Bruce and his wife Kathy will prepare and distribute the 10 gallons of hot cocoa and 500 donuts.
3. **2020 Field Allotment**
	1. Bruce reported that reminders for 2020 reservations went out early November. A few organizations have already applied. A second reminder will go out in December. Scheduling will begin in January.
		* 1. Tim McChesney will be reserving time at the Turf Courts.
4. **2020 Staffing**
	1. The MBRC terms for Kevin Lanahan and Jennifer McManus will expire on December 31, 2019.
		1. Kevin will decide if he will continue beyond 2019. If not, Tim McChesney will move from Alternate #1 to Regular Member status. Stephanie Fourie will move from Alternate #2 to Alternate #1 and a new committee member will replace Kevin as Alternate #2
		2. Jennifer will be leaving for college in 2020 and as such the MBRC will need two new student representatives. One from the high school class of 2021 and a second from the class of 2022.
5. **2020 Holiday Decorating Contest**
	1. Applications are being received. The application window is open until Nov 30 and home displays will be judged Dec 13-15 by Bruce, Steve and Fran Plodkowski (MBA).
		1. The MBA will donate a $100 prize.
		2. Winner(s) will be announced at the Dec 23 Borough Council meeting.
6. **Prior Business:**
	1. The MBRC recognized that there isn’t a need to re-brand the Mendham Day Camp as Mendham Morning Adventures. Bruce researched with the State that a CB-11 is not required as our Camp is not a true Day Camp. However, the MBRC felt that it was advantageous to maintain the name “Mendham Day Camp”
	2. DPW has installed a new digital key lock system at the Carriage House. Bruce has set up individual codes that can be tracked for security with a phone app.
	3. Melissa is representing the MBRC on the Chester-Mendham Municipal Alliance committee.
		1. Mendham Recreation will receive a $2,000 matching grant for 2020 from the Governor's Council on Alcoholism and Drug Abuse (GCADA) for the July 2020 - June 2025 cycle.
		2. Melissa has completed the required Form 7 (attached) to address Marijuana, Tobacco & Vaping issues in the community.
			1. The program “Don’t Get Vaped In” will be run in conjunction with the Mendham Day Camp. Jennifer (2020 Day Camp Assistant Director) concurred.
			2. Bruce mentioned that the one-hour session could run as part of the June 2020 employee training, but if it was felt that the session was too long, another day can be considered.
	4. A Borough Resolution will be introduced to accept a generous donation by John Botti to construct a pavilion at Westfield. The Borough Council will rename Westfield as “Botti Park” upon acceptance of the donated pavilion at the next Borough Council meeting.
	5. The Gaga Pit efforts for a IB-SLP high school project have been revived by Matthew Kornick and Matthew Cantale.
		1. Kornick & Cantale have met with local business, the PBA.
			1. The PBA is meeting to consider a donation of approximately $700.
		2. The MBRC is considering a contribution upon completion of the project. The funds will be taken from a portion of the recent donation by Tim Buckley.
		3. Kornick/Cantale submitted plans to DPW and Recreation. The plans were approved with safety requirements made by Jeff Cooper.
		4. Construction of the Gaga Pit is expected to take place on November 29, 2019.

***Next Meeting: 6:30 pm, WEDNESDAY, December 18, 2019 at the Black Horse Tavern***